



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy:

#3516

Section: 3000

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Emergencies and Disaster Preparedness Plan

The Governing Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The district shall take steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools.

The Superintendent or designee shall develop and maintain a disaster preparedness plan which contains routine and emergency disaster procedures, including, but not limited to, earthquake emergency procedures, and adaptations for individuals with disabilities in accordance with the Americans with Disabilities Act, the federal Individuals with Disabilities Education Act, and Section 504 of the federal Rehabilitation Act of 1973. Such procedures shall be incorporated into comprehensive school safety plan. (Education Code 32282)

The Superintendent or designee shall also develop and maintain emergency plans for each school site.

In developing the district and school emergency plans, the Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators.

The plan shall use state-approved Standardized Emergency Management System (SEMS) guidelines established for multiple-jurisdiction or multiple-agency operations and with the National Incident Management System.

The Superintendent or designee shall provide training to employees regarding their responsibilities, including periodic drills and exercises to test and refine staff's responsiveness in the event of an emergency.

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services they deem necessary to meet the community's needs. (Education Code 32282)

District employees are considered disaster service workers and are subject to disaster service activities assigned to them. (Government Code 3100)

Policy Reference Disclaimer: *These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy*

State	Description
19 CCR 2400-2450	<u>Standardized Emergency Management System</u>
5 CCR 550	<u>Fire drills</u>
5 CCR 560	<u>Civil defense and disaster preparedness plans</u>
CA Constitution Article 20, Section 3	<u>Oath or affirmation</u>

Policy Adopted: October 29, 2008; 03/06/19; 06/26/24



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State	Description
Civ. Code 1714.5	<u>Release from liability for disaster service workers and shelters</u>
Ed. Code 32001	<u>Fire alarms and drills</u>
Ed. Code 32040	<u>Duty to equip school with first aid kit</u>
Ed. Code 32280-32289.5	<u>School safety plans</u>
Ed. Code 32290	<u>Safety devices</u>
Ed. Code 39834	<u>Operating overloaded bus</u>
Ed. Code 46390-46392	<u>Emergency average daily attendance in case of disaster</u>
Ed. Code 49505	<u>Natural disaster; meals for homeless students; reimbursement</u>
Gov. Code 11549	<u>Cybersecurity assessment</u>
Gov. Code 11549.3	<u>Office of information security</u>
Gov. Code 3100-3109	<u>Oath or affirmation of allegiance</u>
Gov. Code 8586.5	<u>California Cybersecurity Integration Center</u>
Gov. Code 8607	<u>Standardized Emergency Management System</u>
Public Utilities Code 2872	<u>Automatic dialing</u>
Federal	Description
20 USC 1400-1482	<u>Individuals with Disabilities Education Act</u>
29 USC 794	<u>Rehabilitation Act of 1973; Section 504</u>
42 USC 12101-12213	<u>Americans with Disabilities Act</u>
Management Resources	Description
Cal OES Publication	<u>California Emergency Management for Schools: A Guide for Districts and Sites</u>
Cal OES Publication	<u>School Emergency Response: Using SEMS at Districts and Sites, June 1998</u>
Cal OES Publication	<u>State of California Emergency Plan, 2017</u>
Cal OES Publication	<u>Active Shooter Awareness Guidance, February 2018</u>
California Department of Education Publication	<u>Crisis Response Box, 2000</u>
Federal Emergency Management Agency Publication	<u>National Incident Management System, 3rd ed., October 2017</u>
U.S. Department of Education Publication	<u>Guide for Developing High-Quality School Emergency Operations Plans, 2013</u>
Website	<u>California Public Utilities Commission</u>
Website	<u>California Office of Emergency Services: School Emergency Planning & Safety</u>



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Management Resources

Management Resources	Description
Website	<u>California Department of Education, Comprehensive School Safety Plans</u>
Website	<u>California Cybersecurity Integration Center</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Education, Crisis Preparedness</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>U.S. Department of Education, Emergency Planning</u>
Website	<u>U.S. Department of Homeland Security</u>
Website	<u>Federal Emergency Management Agency</u>
Website	<u>California Governor's Office of Emergency Services</u>
Website	<u>California Seismic Safety Commission</u>
Website	<u>American Red Cross</u>
Website	<u>California Attorney General's Office</u>
Website	<u>CSBA</u>

Cross References

Code	Description
0400	Comprehensive Plans
0420	School Plans/Site Councils
0450	Comprehensive Safety Plan
1100	Communication With The Public
1112	Media Relations
1113	District And School Websites
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1313	Civility
1330	Use Of School Facilities
1330.1	Joint Use Agreements
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3000	Concepts And Roles
3511	Energy And Water Management
3513.3	Tobacco-Free Schools



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Code	Description
3514	<i>Environmental Safety</i>
3514.2	<i>Integrated Pest Management</i>
3515	<i>Campus Security</i>
3515.2	<i>Disruptions</i>
3515.7	<i>Firearms On School Grounds</i>
3516.1	<i>Fire Drills And Fires</i>
3516.2	<i>Bomb Threats</i>
3516.3	<i>Earthquake Emergency Procedure System</i>
3516.5	<i>Emergency Schedules</i>
3517	<i>Facilities Inspection</i>
3530	<i>Risk Management/Insurance</i>
3540	<i>Transportation</i>
3543	<i>Transportation Safety And Emergencies</i>
3580	<i>District Records</i>
4112.3	<i>Oath Or Affirmation</i>
4113.5	<i>Working Remotely</i>
4119.41	<i>Employees With Infectious Disease</i>
4131	<i>Staff Development</i>
4157	<i>Employee Safety</i>
4212.3	<i>Oath Or Affirmation</i>
4213.5	<i>Working Remotely</i>
4219.41	<i>Employees With Infectious Disease</i>
4231	<i>Staff Development</i>
4257	<i>Employee Safety</i>
4312.3	<i>Oath Or Affirmation</i>
4313.5	<i>Working Remotely</i>
4319.41	<i>Employees With Infectious Disease</i>
4331	<i>Staff Development</i>
4357	<i>Employee Safety</i>
5113	<i>Absences And Excuses</i>
5131.4	<i>Student Disturbances</i>

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Code	Description
5141	<i>Health Care And Emergencies</i>
5141.21	<i>Administering Medication And Monitoring Health Conditions</i>
5141.22	<i>Infectious Diseases</i>
5142	<i>Safety</i>
6142.8	<i>Comprehensive Health Education</i>
6153	<i>School-Sponsored Trips</i>
6164.2	<i>Guidance/Counseling Services</i>
7111	<i>Evaluating Existing Buildings</i>
9320	<i>Meetings And Notices</i>
9321	<i>Closed Session</i>